

Millwright Specialist Job Description

Golden Ratio is a Technical Management & Logistics Services firm that offers comprehensive project and program management support to ensure high quality delivery of products, services, and results. As part of the expansion, we are looking to hire a Millwright Specialist.

The successful candidate is responsible for working in a team environment to perform installation and maintenance activities. They should meet the following requirements:

- Flexible to travel weekly and with short notice via airplane, train, and automobile.
- Work safely to avoid injury to themselves, other persons, equipment, or facilities.
- Use a pallet jack or forklift, by maneuvering in close spaces that involves unloading materials and merchandise from incoming vehicles and stacking them to assigned places, as well as moving stock of products to pallets or crates for storage or shipment.
- Well-versed in using a variety of tools, power equipment and instruments, such as drills, saws, and impact devices such as nail guns. Ideally, this person will understand and have used machines such as grinders and stud welders as they will be required to install materials in a variety of environments.
- Comprehend the environment they are working in and be responsive to it, such as identifying damages, reporting shortages or quality deficiencies in materials.
- Perform basic mental calculations, have spatial awareness while considering load balancing for material transfer.
- Feel comfortable working in a fast-paced environment while being responsive to safety and security requirements.
- Knowledgeable of facilities and experience with heavy equipment moves.
- Communicate effectively with team members and key stakeholders.
- Follow detailed instructions that are outlined in Standard Operating Procedures (SOPs), Quality System Policies (QSPs) and Work Instructions.
- Use software tools such as Microsoft Office, MS Word, MS Excel, and MS Teams.
- Organize a daily and weekly schedule while managing time on multiple projects.
- Lift 50 pounds and stand for extended periods of time.
- Remain compliant with wearing PPE (i.e., hard hat or bump cap, mask, gloves, safety jacket, etc.)
- Capable of working on 1st, 2nd or 3rd shift effectively.
- Pass a background check and be vetted if necessary, with proper identification (i.e., Social Security Card, Driver's License, Passport and Birth Certificate).
- Read and understand policies and guidelines, such as OSHA requirements for lifting and handling heavy equipment.
- Speak and write English fluently.
- High school diploma or GED required, Associate's degree or technical education preferred.